

**GOVERNMENT OF MANIPUR**  
**DEPARTMENT OF HORTICULTURE & SOIL CONSERVATION**  
**SANJENTHONG**  
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**TENDER NOTICE**

Imphal, the 21<sup>st</sup> March, 2023

No. DH&SC-1/444/RKVY/2021-22: The Department of Horticulture & Soil Conservation, Government of Manipur hereby invites open tender bids from reputed and registered Firm(s)/ agencies under Two-Bid System (Technical Bid and Financial Bid) for Fabrication and installation work of the project "Insect proof Screenhouse for Potato Basic/ Nucleus Seed Production at RPF Mao (Public)" under CSS-RKVY for 2021-22 implemented in FY 2022-23. The details of the Tender Document may be seen/ downloaded from <https://horticulture.mn.gov.in> with payment of Rs. 1000/- (Rupees one thousand) only as Tender Fee through A/C payee Demand Draft drawn from any Nationalized Bank payable in favour of Director, Department of Horticulture & Soil Conservation, Government of Manipur

The bid proposals may be submitted addressed to the Director, Department of Horticulture & Soil Conservation, Sanjenthong, Imphal East District, Manipur - 795001 as per the below mentioned timelines:

Date of Publishing of open invitation	21 <sup>st</sup> March, 2023
Bid Submission start Date	21 <sup>st</sup> March, 2023
Last date of submission of bid	11 <sup>th</sup> April, 2023 at 5:00 PM
Date of opening of Technical Bid	13 <sup>th</sup> April, 2023 at 2:00 PM
Date of opening of Financial Bid	To be notified later

For further queries/comment, the undersigned may be contacted at email [honeychara@manipur.gov.in](mailto:honeychara@manipur.gov.in) or [horticulturemanipur@gmail.com](mailto:horticulturemanipur@gmail.com).

  
(Honey/Chara)

Director  
Horticulture & Soil Conservation,  
Manipur.

Copy to:

1. The P.S. to Hon'ble Minister (H&SC), Manipur for kind information of the Hon'ble Minister.
2. The Additional Chief Secretary (H&SC), Govt. of Manipur for favour of kind information.
3. The Director (DIPR), Manipur for kind information and wide publication for open invitation of all interested bidders.
4. The Nodal Officer (IT), H&SC for kind upload in the official website.

**GOVERNMENT OF MANIPUR**  
**DEPARTMENT OF HORTICULTURE & SOIL CONSERVATION**  
**MANIPUR**

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1. Tender bids are invited from the reputed and registered Firms/ Nurseries under Two Bid System (Technical Bid and Financial Bid) for Fabrication and installation work of the project "Insect proof Screenhouse for Potato Basic/ Nucleus Seed Production at RPF Mao.
2. Sealed quotations in different envelopes (Technical and Financial bids) separately shall be quoted and submitted as per specifications of the items clearly indicated against them.
3. Enquiry document can be downloaded from the website <https://horticulture.mn.gov.in> as per schedule given below:

Date of Publishing of open invitation	21 <sup>st</sup> March, 2023
Bid Submission start Date	21 <sup>st</sup> March, 2023
Last date of submission of bid	11 <sup>th</sup> April, 2023 at 5:00 PM
Date of opening of Technical Bid	13 <sup>th</sup> April, 2023 at 2:00 PM
Date of opening of Financial Bid	To be notified later

#### **4. GENERAL TERM AND CONDITION**

- i. Sealed Tender must be submitted in two bid system i.e. Technical Bid and Financial Bid in separate envelopes within the specified timeframe to the Director, Horticulture & Soil Conservation, Sanjenthong, Imphal, Manipur – 795001. Bidder firms are advised to follow the instructions provided in the instructions and submit the technical specifications as per requirement without which the bid may be considered as invalid and rejected.
- ii. **Tender fees (non-refundable) of Rs. 1000/-** (Rupees one thousand) only and **Earnest Money Deposits (EMD) of Rs. 4,50,000/-** (Rupees Four lakhs fifty thousand) only have to be submit through A/C payee Demand Draft drawn from any Nationalized Bank payable in favour of Director, Department of Horticulture & Soil Conservation, Government of Manipur. Tender fee and EMD received after last date of submission of bids will not be considered and the tender will be rejected.
- iii. Original copy of Demand Draft for Tender fee and EMD should be submitted to the Director, Department of Horticulture & Soil Conservation, Government of Manipur.
- iv. The tender document shall be signed by the bidder firm in all pages with official seal and date.
- v. Interested eligible bidder firm, if so desired, may obtain further information from the Directorate of Horticulture and Soil Conservation, Imphal through the e-mail address [honeychara@manipur.gov.in](mailto:honeychara@manipur.gov.in) or [horticulturemanipur@gmail.com](mailto:horticulturemanipur@gmail.com).
- vi. Tender Inviting Authority (TIA) reserves the right to accept or reject any or all quotations without assigning any reason thereof.
- vii. The Director, Department of Horticulture and Soil Conservation, Manipur will be the accepting authority.

- viii. Other terms and conditions, decided by the Competent Authority will be intimated from time to time, depending upon the conditions and requirement of the fabrication. The intimation in this regard shall be provided well in advance and the bidder/ suppliers shall be bound by the said terms & conditions.
- ix. The selected bidder must complete the supply within the stipulated time limit to be mentioned in the supply order. Supply to be made by at supplier's risk otherwise specified.
- x. A Performance Security Deposit @5% of the order value in the form of Bank Guarantee or Demand Draft of a Scheduled/ Nationalised Bank having its branch at Imphal drawn in favour of the Director, Horticulture & Soil Conservation, Manipur valid for a period of 3(three) months. The Security deposit shall be submitted within 15 (fifteen) days from signing of Agreement. No interest shall be payable to the Company/Firms/Dealer on the amount of Security Deposit. The Security deposit shall be released on completion of the work.

## 5. TECHNICAL BID

- i. All bids must be accompanied by **Earnest Money Deposits (EMD)** of **Rs. 4,50,000/-** (Rupees Four lakhs fifty thousand) only and Tender fees (non-refundable) of **Rs. 1000/-** (Rupees one thousand) only separately. The EMD so paid will remain valid for a period of 3 months beyond the date of completion of work. EMD of the unsuccessful bidder firms will be refunded to them at the earliest after completion of tender process and latest on or before 30 days after award of contract. EMD of the successful bidder firm would be returned without any interest, whatsoever, after the receipt of Security deposit as called for in the contract. However, if the bidder so desires it can be adjusted against the Security Deposit to be deposited.
- ii. All bidders should mandatorily give their valid **PAN Card No.** (Photocopy of the PAN card to be enclosed); **GST No.** (Photocopy of the GST registration certificate to be enclosed); **Bank account details** (Name, Account No., Bank, Branch, IFSC Code and MICR Code, etc.); Dealership, Firm/ Agency Registration Certificate; documents like **detailed specifications, technical literature, product certification.** Non submission may lead to cancellation of application.
- iii. All bidders shall give an Undertaking and Declaration (in the prescribed format at Annexure-II) on their official letter head duly signed along with official seal that they fully and unconditionally agree to abide by all the terms & conditions. If needed, may be modified at the discretion of the Competent Authority, in supply order, for which confirmation from the supplier shall be taken. Non-submission of the undertaking may lead to non-consideration of the tender.
- iv. In the Technical bid, the bidder firm shall confirm that if the firm becomes the successful bidder firm, it will abide by all concerned stipulations.

## 6. FINANCIAL BID

- i. The rate should be quoted per unit cost specified in the Technical Specifications
- ii. No price variation will be allowed in case of revision in applicable taxes, transportation cost etc. The quoted rate should be inclusive of all.
- iii. The rate quoted by the bidder must be valid for a period of minimum 1 year.

## 7. MINIMUM TECHNICAL SPECIFICATION

<b>Specification for Screenhouse with ss mesh covering</b>	
<b>Structure:</b>	Pre galvanized channel cum tubular structure assembled with nut-bolts.
<b>Grid Size:</b>	8 Meter x 4 Meter balcony/canopy along all 4 sides, 2 Meter
<b>Area:</b>	200/300 Sq. meter
<b>Gutter Height:</b>	3.5 – 4 meters
<b>Ridge Height:</b>	5.0 - 5.5 meter
<b>Gutter Slope:</b>	1-2% to be provided in civil structure work
<b>Columns:</b>	48x48mm, 2.0 mm thick pre galvanized square pipe
<b>Purlins:</b>	38x38mm, 2.0 mm thick pre galvanized square pipe
<b>Trusses:</b>	Trusses of size 40 mm x 25 mm of 2 mm thickness. Structural members to be fitted in plated nuts, bolts and washers without welding
<b>Covering:</b>	40 mesh fixed with Aluminum strips Stainless Steel Jali
<b>Bracing:</b>	33 mm OD/2 mm thick GI pipe
<b>Sprinkler System:</b>	Micro Sprinkler irrigation system, hanging type, Water tank 2000 Liter capacity with 2HP motor, water discharge 70 LPH each nozzle
<b>Drip Irrigation System:</b>	It consists of HDPE pipe of 6kg/sq.cm pressure as main, lateral 16mm drippers. Four-way stake drippers assembly for poly bag inside screen house, screen filters, valves, main fold venture for fertigation, water tank 2000 liters capacity with 2 HP motor
<b>Civil works:</b>	Foundation: - Construction of screen house foundation in CM ratio 1:2:4 of size 0.40 m x 0.40 m x 0.90 meter. <b>Wall:</b> construction of brick wall in CM 1:4, 0.3 m thick, 0.30 m height above ground and 0.45 m below ground along all the four sides of screen house duly plastered on both sides with ratio 1:6
<b>Weed Mat:</b>	Weed mat should be of superior quality 130 GSM for covering the floor area of entire screen house
<b>Electrical Fittings/Devices/Cable:</b>	It consists of electrical control panel (Indian) which consists of MCB, relay, contractors, three-way switch, volt meter and auto system. Complete electrical fitting from pole to screen house including bus bar.

## 8. TENDER EVALUATION

Tender will be evaluated with reference to various criteria and one of such criteria is rate per unit determining the **L1 rate (Lowest Rate)** will be comprised of all applicable taxes & Charges, warranty and transportation cost or FOR at the project site/districts mentioned.

## 9. VALIDITY OF ACCEPTED RATES

Accepted rate should be valid for minimum 1 (one) year or till the completion of project; however, the approved rate may be extended further with the consent of the successful bidder and Department of Horticulture and Soil Conservation, Manipur.

## 10. ACCEPTANCE OF TENDERS

- i. The acceptance of tender will rest with the Director, Department of Horticulture & Soil Conservation, Sanjenthong, Manipur who will not be bound to accept the lowest Tender and reserves the right and authority to reject any or all of the tenders received, without assigning any reasons thereof. Tenders in which any of the prescribed conditions are not fulfilled or incomplete in any respect are liable to be rejected. If any bidder firm stipulates any conditions on its own, such conditional tender is also liable to be rejected.
- ii. The Director, Department of Horticulture & Soil Conservation, Sanjenthong, Manipur reserves the right to split the order to more than one firm and increase or decrease the quantity without assigning any reason.

## 11. AGREEMENT

The successful bidder firm shall be required to execute an agreement on non-judicial stamp paper of value of Rs.100/- (stamp duly paid by the tenderer).

## 12. ANNULMENT OF AWARD, FORFEITURE OF SECURITY DEPOSIT AND FRESH AWARD.

Failure of the successful bidder firm to comply with the requirement of signing of contract and /or submission of security deposit within the time schedule as stipulated above shall constitute sufficient grounds for the annulment of the award of the contract on the next lowest evaluated technically qualified bidder firm or go in for a fresh bid depending on the circumstances. In case it is decided to go in for the next lowest bidder firm, negotiation may be considered to bring down their price nearer to the original evaluation & lowest bidder firm.

## 13. TENTATIVE QUANTITY

The tentative requirements of the proposed work are as detailed Below:

Sl. No.	Name of Work	Qty (nos.)	Location/ site
1	"Insect proof Screenhouse for Potato Basic/ Nucleus Seed Production at RPF Mao (Public)"	4 nos	RPF, Mao

The rate quoted should not vary with the quantum of the order or the destination. Further after the successful bidding the supply order may be placed in piece meal basis as per the ground condition and/as per the requirement of the Department.

## 14. PAYMENT TERMS

i. **No advance payment shall be made against the order.** No additional charges above the quoted price shall be entertained. Bill in triplicate should be submitted for release of the payment.

ii. Payment will be made full in two (2) instalments:

a) **40% payment** of the total invoiced amount with complete GST/ taxes for the supplied items/ Units of quality planting materials of true-to-types varieties shall be made with the receipt of 50% of the quantity of planting materials after proper verification and completion of all codal formalities subject to submission of Bank Guarantee for Performance Security Deposit, relevant documents, test certificates, warranty certificates etc.

b) Balance **60% payment** shall be released on completion of full delivery of total supply quantity of planting materials.

### iii. **PENALTY:**

In the case of failure to execute the order within the stipulated time, penalty @ 0.5% per week subject to a maximum of 10% of the total value of the equipment/materials undelivered/ delivered late shall be imposed. However, in case of delay by 3 months or more, the order may be cancelled and the Security Deposit will be forfeited, without prejudice to any other action that may be taken under law. The imposition of penalty is, however, subject to force Majeure Conditions and if in any case, the Second party shall fail to provide all infrastructure facilities including electrical and plumbing required for installation, commissioning and trial run of the plant.

### iv. **FORCE MAJEURE CLAUSE:**

The Force Majeure Conditions shall be such acts of God, acts of public enemy, Fire, Flood, Epidemic, Strike, Freight embargo etc. The firm, however, shall notify the Department in writing of such within 10(ten) days from the date of happening. Similarly, if the supply could not be executed in time, formal intimation explaining the reason for non-execution should be given immediately to the undersigned within 15(fifteen) days from stopping of execution of work, otherwise, the Department reserve(s) the right to cancel this order.

Date: 21<sup>st</sup> March, 2023

Place: Imphal



(Honey Chara)  
Director

Horticulture & Soil Conservation,  
Manipur.

**(To be submitted on official letter head)**

To

Director  
Department of Horticulture & Soil Conservation  
Sanjenthong, Manipur

**Subject:** Tender Bids (Technical and Financial) for supply of quality planting materials - **reg.**

**Reference:**

Madam,

With reference to the above subject and tender notice dated....., I, on behalf of ..... *(Name of the firm / Manufacturer / Dealer / company/ Agent)* ... am submitting herewith the items/ inputs listed below for supply to the Department of Horticulture & Soil Conservation, Manipur under the scheme "Insect proof Screenhouse for Potato Basic/ Nucleus Seed Production at RPF Mao (Public)" under CSS-RKVY 2021-22 implemented in the FY 2022-23.

<b>Sl. No.</b>	<b>Items/ Inputs</b>

This is for your kind consideration, please.

Thanking you.

Yours faithfully,

Date :

Signature :

Place :

Name :

Official Seal :

***(To be submitted on official letter head)***

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**UNDERTAKING AND DECLARATION**

I, .....(Name of the Authorized Signatory/  
person) on behalf of .....(Name of the firm / Manufacturer / Dealer / company/ Agent).....  
am fully and unconditionally agree to abide by all the terms & conditions as mentioned in  
the Tender Notice No..... dated .....  
for Supply of .....

I hereby offer for the Supply of .....  
conforming to the technical specifications as mentioned in the notification.

I/ We undertake to Supply of the required quantities of material, within the allotted  
period, at the places to be specified in the supply order by the Department of Horticulture &  
Soil Conservation, Sanjenthong, Manipur.

I/ We undertake that our Firm / Manufacturer / Dealer /company/ Agent has neither  
been Blacklisted/ Debarred by any Government/Government Undertaking nor penalized on  
the same ground.

I/We also undertake that no legal proceeding is pending in any Courts on the same  
grounds.

I have read and fully understood the terms and conditions of supplies etc. mentioned  
in the notice and I shall abide by the same.

Date :

Signature :

Place :

Name :

Official Seal :



*(to be submitted on the firm's official letter head)*

**Name of the Firm /  
Manufacturer / Dealer  
/company/ Agent** :

**Registered/Postal Address** :

1.	Permanent Account Number (PAN)	
2.	GST No., (if applicable)	
3.	Bank Account Details	
(ii)	Bank Name	
(iii)	Branch Address	
(iv)	Account Number	
(v)	Type of Account: (Current/Saving)	
(vi)	MICR No.	
(vii)	RTGS/NEFT code	
(Viii)	Mobile Number	
(ix)	Official email	

Date :

Name of Authorized Signatory :

Place :

Signature with Seal :

*(to be submitted on the firm's official letter head)*

**TECHNICAL SPECIFICATIONS AND COMPLIANCE REPORT**

To

Director  
Department of Horticulture & Soil Conservation  
Sanjenthong, Manipur

**Reference:** Tender Notice/ letter No. \_\_\_\_\_  
dated \_\_\_\_\_

Madam,

With reference to the subject and tender notice no. cited above, I/ We,  
\_\_\_\_\_(Name of Firm/ Manufacturer /  
Dealer/ company/ Agent) on behalf of \_\_\_\_\_  
\_\_\_\_\_(Name of the principal Firm / Manufacturer /  
Dealer /company/ Agent/Nursery) are submitting the Technical specification for  
\_\_\_\_\_ specified in Tender notice.

Sl. No.	Name of Items/ inputs	Technical Specification Given in the Tender Notice	Detail Technical Specification Offered by (Firm / Manufacturer / Dealer / Company/ Agent)

This is for your kind consideration, please.

Date :

Signature :

Place :

Official Seal :

Name :

Designation :

On behalf of :

Address :

*Note : In case there is any variation and/or deviation between the goods & services prescribed by the Department and that offered by the Bidder, the same should be indicated in the above table without ambiguity.*