

**GOVERNMENT OF MANIPUR
DEPARTMENT OF HORTICULTURE & SOIL CONSERVATION
MANIPUR**

TENDER NOTICE

Imphal, the 8th February 2024

No. DH&SC-I/948/MAGFRUIT/2023-24: The Department of Horticulture & Soil Conservation, Government of Manipur hereby invites sealed tenders from empanelled Firms/ Companies under Two-Bid System (Technical Bid and Financial Bid) for procurement of major processing ingredients; Preservatives; Artificial Food Colour; Artificial Food Flavour; Packaging material under Fruit Preservation Factory (MAGFRUIT) Nilakuthi, Imphal East, Manipur.

Terms and conditions can be downloaded from the Departmental website www.horticulture.mn.gov.in. Last date for submission of bids is fixed on 1st March, 2024.


(K. Debadutta Sharma)
Director
Horticulture & Soil Conservation,
Manipur.

Copy to:

1. P.S. to Hon'ble Minister (H&SC), Manipur for kind information of the Hon'ble Minister.
2. The Commissioner (H&SC), Govt. of Manipur for favour of kind information.
3. The Editor (i) Imphal Free Press (English Edition); (ii) Ichel Express (Manipuri Edition); (iii) Naharolgi Thoudang (Manipuri Edition) for publication as insertion for one day.
4. The Manager, X-tremewave Solutions to upload the notification in the Department website www.horticulture.mn.gov.in.
5. Notice Board, Directorate of Horticulture & Soil Conservation, Sanjenthong, Imphal, Manipur.
6. Guard File.

GOVERNMENT OF MANIPUR
DEPARTMENT OF HORTICULTURE & SOIL CONSERVATION
MANIPUR

1. Sealed tenders are invited from the following Empanelled Firms/ Companies of Department of Horticulture and Soil Conservation, Manipur under Two Bid System (Technical Bid and Financial Bid) for procurement of major processing ingredients i.e. Sugar, Citric Acid, Pectin's; Preservatives i.e. Sodium Benzoate, Potassium Metabisulphite (KMS); Artificial Food Colour; Artificial Food Flavour; Packaging material under Fruit Preservation Factory (MAGFRUIT) Nilakuthi, Imphal East, Manipur.
 - i. M/S MODERN FOODS, B-12, Takyel Industrial Estate, Imphal West, Manipur
 - ii. M/S INTELLISOME CONSULTING PVT.LTD. Sega Road Takhellambam Leikai, Imphal West, Manipur
 - iii. M/S WAHENGBAM IRRIGATION ENTERPRISES, Langathel Laikon Leikai, Thoubal District, Manipur
 - iv. M/S IMPHAL MACHINES (OPC) PVT. LTD, Khagempalli Huidrom Leikai, Imphal West, Manipur
 - v. M/S ISA REFRIGERATION WORKS, Central Jail Road Opp. G.P. Women's College, Imphal West, Manipur
 - vi. M/S GREENCANE INDUSTRIES, Lamphelpat, Hijam Dewan Leikai, Imphal West, Manipur
2. Enquiry document can be downloaded from the website www.horticulture.mn.gov.in. as per schedule given below:

Date of Publishing	8 th February, 2024
Bid Documents download date	9 th February, 2024
Bid Submission start from	9 th February, 2024
Last date of submission of bid	1 st March, 2024
Date of opening of Technical Bid	4 th March, 2024 at 10:00 AM
Date of opening of Financial Bid	4 th March, 2024 at 01:00 PM

3. GENERAL TERM AND CONDITION

- i. Tender fees (nonrefundable) of Rs. 1000/- (Rupees one thousand) only and Earnest Money Deposits (EMD) of Rs. 75,000/- (Rupees seventy-five thousand) only have to be submit through A/C payee Demand Draft drawn from any Nationalized Bank payable in favour of Director, Department of Horticulture & Soil Conservation, Government of Manipur. Tender fee and EMD received after last date of submission of bids will not be considered and the tender will be rejected.
- ii. Original copy of Demand Draft for Tender fee and EMD should be submitted to the Director, Department of Horticulture & Soil Conservation, Government of Manipur.
- iii. The tender document shall be signed by the bidder firm in all pages with official seal and date.
- iv. Interested eligible bidder firm, if so desired, may obtain further information from the Directorate of Horticulture and Soil Conservation, Imphal through the e-mail address dirhsc-mn@manipur.gov.in during office hours on any working day.
- v. Tender Inviting Authority (TIA) reserves the right to accept or reject any or all quotations without assigning any reason thereof.
- vi. Tender must be submitted in two bid system i.e. Technical Bid and Financial Bid.
- vii. The Director, Department of Horticulture and Soil Conservation, Manipur will be the accepting authority.



- viii. Other terms and conditions, decided by the Competent Authority will be intimated from time to time, depending upon the conditions and requirement of the fabrication. The intimation in this regard shall be provided well in advance and the bidder/suppliers shall be bound by the said terms & conditions.
- ix. The selected bidder must complete the fabrication within the stipulated time limit to be mentioned in the supply order. Supply is to be made at supplier's risk otherwise specified.
- x. A Security Deposit @3% of the order value in the form of bank guarantee of a Scheduled/Nationalised Bank having its branch at Imphal drawn in favour of the Director, Horticulture & Soil Conservation, Manipur valid for a period of 3(three) months. The Security deposit shall be submitted within 15 (fifteen) days from signing of Agreement. No interest shall be payable to the Company/Firms/Dealer on the amount of Security Deposit. The Security deposit shall be released on completion of the work.

4. TECHNICAL BID

- i. All bids must be accompanied by Earnest Money Deposits of Rs. 75,000/- (Rupees seventy-five thousand) only and Tender fees (non-refundable) of Rs. 1000/- (Rupees one thousand) only separately. The EMD so paid will remain valid for a period of 3 months beyond the date of completion of work. EMD of the unsuccessful bidder firms will be refunded to them at the earliest after completion of tender process and latest on or before 30 days after award of contract. EMD of the successful bidder firm would be returned without any interest, whatsoever, after the receipt of Security deposit as called for in the contract. However, if the bidder so desires it can be adjusted against the Security Deposit to be deposited.
- ii. All bidders should mandatorily give their valid **PAN Card No.** (Photocopy of the PAN card to be enclosed); **GST No.** (Photocopy of the GST registration certificate to be enclosed); **Bank account details** (Name, Account No., Bank, Branch, IFSC Code and MICR Code, etc.); Dealership, Firm/ Agency Registration Certificate; documents like **detailed specifications, technical literature, product certification.** Non submission may lead to cancellation of application.
- iii. All bidders shall give an Undertaking and Declaration (in the prescribed format at Annexure-II) on their official letter head duly signed along with official seal that they fully and unconditionally agree to abide by all the terms & conditions. If needed, may be modified at the discretion of the Competent Authority, in supply order, for which confirmation from the supplier shall be taken. Non-submission of the undertaking may lead to non- consideration of the tender.
- iv. In the Technical bid, the bidder firm shall confirm that if the firm becomes the successful bidder firm, it will abide by all concerned stipulations.

5. FINANCIAL BID

- i. Supply of major processing ingredients i.e. Sugar, Citric Acid, Pectin's; Preservatives i.e. Sodium Benzoate, Potassium Metabisulphite (KMS); Artificial Food Colour; Artificial Food Flavour; Packaging material for Fruit Preservation Factory (MAGFRUIT) Nilakuthi, Imphal East, Manipur, the rate quoted must be inclusive of all applicable taxes & Charges and transportation cost or FOR at Fruit Preservation Factory (MAGFRUIT) Nilakuthi, Imphal East, Manipur. If the bidder mentions only the base price (without taxes, transportation etc.) the bid will not be considered for evaluation. The Director, Department of Horticulture & Soil Conservation, Sanjenthong, Manipur shall not be responsible for payment of transit insurance charges.
- ii. The rate should be quoted per Kg, Nos., etc.
- iii. No price variation will be allowed in case of revision in applicable taxes, transportation cost etc.
- iv. The rate quoted by the bidder must be valid for a period of minimum 1 year.

6. BID VALIDITY

Bid shall remain valid for a period of 1 (one) year after the dateline date for bid submission.

7. MINIMUM TECHNICAL SPECIFICATION

SL. NO.	PARTICULARS	MINIMUM TECHNICAL SPECIFICATION
1.	Sugar	Food Grade
2.	Citric Acid	Food Grade
3.	Pectin's	Food Grade
4.	Sodium Benzoate	Food Grade
5.	Potassium Metabisulphite (KMS)	Food Grade
6.	Artificial Food Colour	
i.	Sunset Yellow	Food Grade
ii.	Tartrazine	Food Grade
iii.	Apple Green	Food Grade
7.	Artificial Food Flavour	
i.	Pineapple	Food Grade
ii.	Orange	Food Grade
iii.	Lemon/ lime	Food Grade
iv.	Kiwi	Food Grade
v.	Mango	Food Grade
8.	Packaging material	
i.	CFB Boxes	18"x9"x9", 5ply
ii.	A10 Can (Acid Resistant)	Tin Material
iii.	PET Preform and Caps	500ml bottle, 12-15 gm preform
iv.	Pouch (Plastic/ Paper)	PP Material
v.	MAGFRUIT Labels	22cm (L)x4.5cm (H), UV Coated
vi.	Leno Bags	50kg capacity, 20"x40"
vii.	Plastic Gunny bag with MAGFRUIT label & FSSAI license printed	45 kg capacity, 26x40 inch
viii.	Glass Bottle with lug cap/ Jar	200ml, 400ml, 750ml
ix.	Carry bag (Eco Friendly Jute/ Cloth)	50 micron, 9x13 inch
x.	PET Jar 250g	250 gm capacity
xi.	LDPE Vacuum Pouch	100 micron, 9x13 inch
xii.	Heat Shrinkable Plastic	Polythene

8. TENDER EVALUATION

Tender will be evaluated with reference to various criteria and one of such criteria is rate per unit determining the L1 rate (Lowest Rate) will be comprised of all applicable taxes & Charges, warranty and transportation cost or FOR at Fruit Preservation Factory (MAGFRUIT) Nilakuthi, Imphal East, Manipur.

9. VALIDITY OF ACCEPTED RATES

Accepted rate should be valid for minimum 1 (one) year or till the completion of project; however, the approved rate may be extended further with the consent of the successful bidder and Department of Horticulture and Soil Conservation, Manipur.

10. ACCEPTANCE OF TENDERS

i. The acceptance of tender will rest with the Director, Department of Horticulture &

Soil Conservation, Sanjenthong, Manipur who will not be bound to accept the lowest Tender and reserves the right and authority to reject any or all of the tenders received, without assigning any reasons thereof. Tenders in which any of the prescribed conditions are not fulfilled or incomplete in any respect are liable to be rejected. If any bidder firm stipulates any conditions on its own, such conditional tender is also liable to be rejected.

- ii. The Director, Department of Horticulture & Soil Conservation, Sanjenthong, Manipur reserves the right to split the order to more than one firm and increase or decrease the quantity without assigning any reason.

11. AGREEMENT

The successful bidder firm shall be required to execute an agreement on non-judicial stamp paper of value of Rs.100/- (stamp duly paid by the tenderer).

12. ANNULMENT OF AWARD, FORFEITURE OF SECURITY DEPOSIT AND FRESH AWARD.

Failure of the successful bidder firm to comply with the requirement of signing of contract and /or submission of security deposit within the time schedule as stipulated above shall constitute sufficient grounds for the annulment of the award of the contract on the next lowest evaluated technically qualified bidder firm or go in for a fresh bid depending on the circumstances. In case it is decided to go in for the next lowest bidder firm, negotiation may be considered to bring down their price nearer to the original evaluation & lowest bidder firm.

13. TENTATIVE QUANTITY

The quantity mentioned is only the tentative requirement and may increase or decrease as per the decision of tender inviting authority. The rate quoted should not vary with the quantum of the order or the destination. Further after the successful bidding the supply order may be placed in piece meal basis as per the ground condition and/as per the requirement of the Department.

14. PAYMENT TERMS

- i. **No advance payment shall be made against the order.** No additional charges above the quoted price shall be entertained. Bill in triplicate should be submitted for release of the payment.
- ii. Payment will be made full 100% payment of the total invoiced amount with complete GST/ taxes for the supplied items/ Units shall be made after receipt of the fully functional items and completion of all codal formalities subject to submission of Bank Guarantee for Performance Security Deposit, relevant documents, test certificates, warranty certificates etc.
- iii. No payment shall be made for rejected materials nor shall the Tenderer (s) be entitled to claim for such items. The rejected items shall be removed by the Tenderers within two weeks of the date of rejection at their own risk and replace immediately. In case these are not removed these shall be auctioned at the risk and responsibility of the suppliers (s) without any further notice.

15. PENALTY:

In the case of failure to execute the order within the stipulated time, penalty @ 0.5% per week subject to a maximum of 10% of the total value of the equipment/materials undelivered/ late delivery shall be imposed. However, in case of delay by stipulated time, the order may be cancelled and the Security Deposit will be forfeited, without prejudice to any other action that may be taken under law. The imposition of penalty is, however, subject to force Majeure Conditions and if in any case, the Second party shall fail to provide all



infrastructure facilities including electrical and plumbing required for installation, commissioning and trial run of the plant.

Non-performance of the contract provisions shall make the successful bidder liable to be disqualified to participate in any tender for the next 5 years, in addition to forfeiture of EMD and Bank Guarantee for performance Security and other penal provision

16. FORCE MAJEURE CLAUSE:

The Force Majeure Conditions shall be such acts of God, acts of public enemy, Fire, Flood, Epidemic, Strike, Freight embargo etc. The firm, however, shall notify the Department in writing of such within 10(ten) days from the date of happening. Similarly, if the supply could not be executed in time, formal intimation explaining the reason for non-execution should be given immediately to the undersigned within 15(fifteen) days from non-execution of work, otherwise, the Department reserve(s) the right to cancel the order.

Sd/-

Date : 8.02.2024

Place : Imphal

(**K. Debadutta Sharma**)
Director
Horticulture & Soil Conservation,
Manipur.



(To be submitted on official letter head)

To

Director
Department of Horticulture & Soil Conservation
Sanjenthong, Manipur

Subject : Supply of major processing ingredients i.e. Sugar, Citric Acid, Pectin's; Preservatives i.e. Sodium Benzoate, Potassium Metabisulphite (KMS); Artificial Food Colour; Artificial Food Flavour; Packaging material at Fruit Preservation Factory (MAGFRUIT) Nilakuthi, Imphal East, Manipur- reg.

Reference :

Madam,

With reference to the above cited subject and tender notice dated....., I, on behalf *(Name of the empanelled firm / Manufacturer / Dealer / company/ Agent)* ofam submitting the items/ inputs listed below for Supply of major processing ingredients i.e. Sugar, Citric Acid, Pectin's; Preservatives i.e. Sodium Benzoate, Potassium Metabisulphite (KMS); Artificial Food Colour; Artificial Food Flavour; Packaging material at Fruit Preservation Factory (MAGFRUIT) Nilakuthi, Imphal East, Manipur.

Sl. No.	Items/ Inputs

This is for your kind consideration, please.

Thanking you,

Yours faithfully,

Date :

Signature :

Place :

Name :

Official Seal :



(To be submitted on official letter head)

UNDERTAKING AND DECLARATION

I,(Name of the empanelled firm / Manufacturer / Dealer /company/ Agent)..... on behalf of (Name of the Name of the firm / Manufacturer / Dealer /company/ Agent)..... am fully and unconditionally agree to abide by all the terms & conditions as mentioned in the Tender Notice No. for Supply/ Fabrication/ Commissioning of

I hereby offer for the Supply/ Fabrication/ Commissioning of conforming to the technical specifications as mentioned in the notification.

I/We undertake to Supply/ Fabrication/ Commissioning the required quantities of material, within the allotted period, at the places to be specified in the supply order by the Department of Horticulture & Soil Conservation, Sanjenthong, Manipur. I/We undertake that our Firm / Manufacturer / Dealer /company/ Agent has neither been Blacklisted/Debarred by any Government/Government Undertaking nor penalized on the same ground.

I/We also undertake that no legal proceeding is pending in any Courts on the same grounds.

I have read and fully understood the terms and conditions of supplies etc. mentioned in the notice and I shall abide by the same.

Date :

Signature :

Place :

Name :

Official Seal :



TO BE SUBMITTED ON THE FIRM'S OFFICIAL LETTER HEAD

Name of the Firm / Manufacturer :

/ Dealer /company/ Agent

Registered/Postal Address :

1.	Permanent Account Number (PAN)	
2.	GST No., (if applicable)	
3.	Bank Account Details	
(ii)	Bank Name	
(iii)	Branch Address	
(iv)	Account Number	
(v)	Type of Account: (Current/Saving)	
(vi)	MICR No.	
(vii)	RTGS/NEFT code	
(viii)	Mobile Number	

Date :

Name of the Authorized Signatory :

Place :

Signature with Seal :



TO BE SUBMITTED ON THE FIRM'S OFFICIAL LETTER HEAD

TECHNICAL SPECIFICATIONS AND COMPLIANCE REPORT

To

Director
Department of Horticulture & Soil Conservation
Sanjenthong, Manipur

Reference: Tender Notice/ letter No. _____ Dated _____

Madam,

With reference to the subject and tender notice no. cited above, I/We,
_____ (Name of the *Empanelled* Firm / Manufacturer / Dealer /company/
Agent) on behalf _____ of
_____ (Name of the
principal Firm / Manufacturer / Dealer /company/ Agent/Nursery) are submitting the Technical
specification for _____ specified in
Tender notice.

Sl. No.	Name of Items/ inputs	Technical Specification Given in the Tender Notice	Detail Technical Specification Offered by <i>Empanelled</i> Firm / Manufacturer / Dealer / Company/ Agent

This is for your kind consideration, please.

Date :

Signature :

Place :

Official Seal :

Name :

Designation :

On behalf of :

Address :

Note : In case there is any variation and/or deviation between the goods & services prescribed by the Department and that offered by the Bidder, the same should be indicated in the above table without ambiguity.



TO BE SUBMITTED ON THE FIRM'S OFFICIAL LETTER HEAD

FINANCIAL BID

To

Director
Department of Horticulture & Soil Conservation
Sanjenthong, Manipur

Reference: Tender Notice/ letter No. _____ Dated _____

Madam,

With reference to the subject and tender notice no. cited above, I/We,
_____ (Name of the *Empanelled* Firm / Manufacturer / Dealer /company/
Agent) submitting the Financial Bid for the following items specified in Tender notice.

Sl. No.	Name of Items/ inputs	Unit	Rate per Unit	Amount in words
1	Sugar	Kg		
2	Citric Acid	Kg		
3	Pectin's	Kg		
4	Sodium Benzoate	Kg		
5	Potassium Metabisulphite (KMS)	Kg		
6	Artificial Food Colour			
i	Sunset Yellow	Kg		
ii	Tartrazine	Kg		
iii	Apple Green	Kg		
7	Artificial Food Flavour			
i	Pineapple	Litre		
ii	Orange	Litre		
iii	Lemon/ lime	Litre		
iv	Kiwi	Litre		
v.	Mango	Litre		
8.	Packaging material			
i	CFB Boxes	Nos.		
ii	A10 Can	Nos.		
iii	PET Preform and Caps	Nos.		
iv	Pouch (Plastic/ Paper)	Nos.		

v	MAGFRUIT Labels	Nos.		
vi	Leno Bags	Nos.		
vii	Plastic Gunny bag with MAGFRUIT & FSSAI label	Nos.		
viii	Glass Bottle with lug cap 500g	Nos.		
ix	Carry bag (Eco Friendly Jute/ Cloth)	Nos.		
x	PET Jar 250g	Nos.		
xi	LDPE Vacuum Pouch	Nos.		
xii	Heat Shrinkable Plastic	Kg		

This is for your kind consideration, please.

Date :

Signature :

Place :

Official Seal :

Name :

Designation :

On behalf of :

Address :

